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October 10, 2025

AN INTRODUCTION FROM THE BRIAR HILL CONDOMINIUM ASSOCIATION BOARD

Dear Homeowners,

We're pleased to share with you the enclosed letter and ballot, which reflect the Board's ongoing efforts to update our governing documents—including the Bylaws, Second Amendment to the Master Deed, and Restated Articles of Incorporation.

Over the past two years, the Board has worked closely with our legal team to identify necessary updates. Throughout this process, we've remained committed to preserving the warm, friendly, and inclusive spirit that makes Briar Hill such a special place to live. While many topics were considered, three key priorities guided our work:

- Aligning our Bylaws with current Michigan state law
- Clarifying rental requirements
- Establishing clear quorum provisions

We encourage you to review the enclosed materials and follow the instructions to cast your vote. Thank you for your continued support and for helping us strengthen our community.

Warm regards,

Your Briar Hill Condominium Association Board of Directors

TO THE MEMBERS OF BRIAR HILL CONDOMINIUM ASSOCIATION

***Re: Proposed Amended and Restated Articles of Incorporation
Proposed Second Amendment to Master Deed and Amended and Restated Bylaws***

Dear Briar Hill Co-owner,

The Board of Directors has approved a proposed Amended and Restated Articles of Incorporation of Briar Hill Condominium Association and a proposed Second Amendment to Master Deed and Amended and Restated Bylaws of Briar Hill (the "Amendments"). These proposed Amendments are now being submitted to the Co-owners for a vote, copies of which are enclosed for your review and consideration. This correspondence explains the voting process for the vote on the proposed Amendments. Specific instructions are contained in the Ballot.

You are being provided with a *Notice of Vote by Ballot*, a *Ballot*, and copies of the proposed Amendments. The vote on the Amendments will take place by Ballot. The enclosed Ballot is to

be used to vote on the Amendments, which must be returned by the Ballot Return Deadline of January 7, 2026. Co-owners may submit their Ballot by returning a printed and signed Ballot to the Association, c/o Thayer Moran, 2391 Pontiac Road, Auburn Hills, Michigan 48326, or via email at thayer@inrhodes.com.

The enclosed Ballot is to be used to vote on the Amendments. Please review the instructions on the Ballot and mark an "X" in either "yes" or "no" on the Ballot depending on whether you approve or disapprove of the proposed Amendments. Ballots must be submitted to the Association on or before the January 7, 2026, Ballot Return Deadline. Ballots received after the January 7, 2026, Ballot Return Deadline will not be counted. In the case of a conflict, the earlier submitted Ballot will control, except that between a paper Ballot and an electronic Ballot, the paper Ballot will control.

You are also being provided with a mortgagee form. Please complete and return the mortgagee form by January 7, 2026, in order to assist with the mortgagee vote process, which will take place if the Second Amendment to Master Deed and Amended and Restated Bylaws is approved by the Co-owners. The only purpose of the mortgagee form is to determine the address of the mortgage company entitled to vote on the amendment if the amendment is approved by the Co-owners.

Quorum is thirty (30%) percent of the Co-owners qualified to vote. Ballots will count towards meeting quorum. Passage of the Amended and Restated Articles of Incorporation and the Second Amendment to Master Deed and Amended and Restated Bylaws requires the affirmative vote of not less than two-thirds (2/3) of the Co-owners qualified to vote.

If approval for the Amended and Restated Articles of Incorporation is obtained, then it will be submitted to the State of Michigan for filing. If approval for the Second Amendment to Master Deed and Amended and Restated Bylaws is obtained, then it will be submitted to the mortgagees for a mortgagee vote. If the mortgagees approve, then it will be submitted for recording with the Register of Deeds and will become effective on the date of recording. Thereafter, a copy of the filed and recorded Amendments will be provided to each Co-owner.

During this process, one or more members of the Board of Directors or members of your community may knock on your door and solicit your vote or your proxy. Should you have any questions, please contact the Board of Directors.

Sincerely,

HIRZEL LAW, PLC



Michael T. Pereira

Enclosures